

**PORT OF GRAYS HARBOR  
COMMISSION MEETING AGENDA  
September 12, 2023**

The Port Commission will begin the Commission Meeting at 9:00 a.m. Items to be discussed with action taken where required are as follows:

**PLEDGE OF ALLEGIANCE**

**REPORTS:**

- 1. Westport Business Update**
  - a) Presentation by Molly Bold, Westport Marina General Manager
  
- 2. NewWood Equipment Sale Closeout**
  - a) Introduction by Alissa Shay, Satsop Business Park General Manager
  - b) Presentation by Doug Moore, Eurosource
  
- 3. Renewable Ocean Wave Energy Demonstration Project Final Report**
  - a) Introduction by Mike Folkers, Director of Finance & Administration
  - b) Presentation by Dr. Vladimir Shepsis, Applied Ocean Energy
  
- 4. Terminal 4 Expansion & Redevelopment Project Update**
  - a) Presentation by Kris Koski, Port Engineer and Kayla Dunlap, Director of Government & Public Affairs
  
- 5. Public Information Report**
  - a) Presentation by Kayla Dunlap, Director of Government & Public Affairs
  
- 6. Vessel Activity**
  - a) Presentation by Leonard Barnes, Deputy Executive Director

**VISITORS/PUBLIC COMMENTS:**

Any member of the public in attendance will be allowed a total of five minutes to address the Commission and comment on any agenda item or any other matter. Each speaker should state their name, address, and subjects for comment.

## **MINUTES:**

1. Requesting Approval of Minutes of August 8, 2023 Regular Commission Meeting as recorded in the Minutes Book No. 22 on pages 250 through 255 inclusive.

## **VOUCHERS:**

1. Requesting Approval of Payroll Vouchers issued August 18, 2023 and September 5, 2023, ACH/Wire Transfers No. 99902007 through and including No. 99909029, and General Disbursement Vouchers No. 110781 through and including No. 111052 for payment in the amount of \$6,738,544,56.

## **ACTION ITEMS:**

1. **Authorization to Enter into Contract 2222: Amended and Restated Interagency Agreement between Port of Grays Harbor and Grays Harbor College**
  - a) Presentation by Alissa Shay, General Manager Satsop Business Park
  - b) Commission Action
2. **Authorization to Approve Change Order No. 1 for Contract No. 2187, Hungry Whale Site Cleanup**
  - a) Presentation by Aaron Aschim, Contracts Manager
  - b) Commission Action
3. **Authorization to Award Contract No. 2209 Terminal Maintenance Dredging**
  - a) Presentation by Aaron Aschim, Contracts Manager
  - b) Commission Action
4. **Lease Agreement No. 1204 with Ponderosa Properties NW, Inc.**
  - a) Presentation by Shannon Anderson, Business & Trade Development Assistant
  - b) Commission Action
5. **Authorization to Execute Contract No. 2227 with PND Engineers, Inc. for Consultant Services for the Westport Marina Modernization Project Phase 1**
  - a) Presentation by Kris Koski, Port Engineer
  - b) Commission Action

6. **Authorization to Amend Contract No. 2157 with Anchor QEA for T4 Expansion—SEPA-NEPA Process & Permitting (Environmental Compliance)**
  - a) Presentation by Kris Koski, Port Engineer
  - b) Commission Action
  
7. **Authorize a Special Meeting of the Port of Grays Harbor Commissioners for a Budget Workshop on October 3, 2023**
  - a) Presentation by Mike Folkers, Director of Finance & Administration
  - b) Commission Action
  
8. **Set a Public Hearing for October 10, 2023, Regarding Revenues Related to the 2024 Budget**
  - a) Presentation by Mike Folkers, Director of Finance & Administration
  - b) Commission Action
  
9. **Authorization to Approve additional Scope of Work and Budget for the Pilot Boat Chehalis 2023 Annual Yard Maintenance**
  - a) Presentation by Randy Lewis, Director of Health, Safety & Environment
  - b) Commission Action

#### **RESOLUTIONS:**

1. **Acceptance of Contract No. 2195 – Terminal 4 Pile Cap Repairs**
  - a) Presentation by Aaron Aschim, Contracts Manager
  - b) Resolution No. 3092
  - c) Commission Action
  
2. **Authorization of an Application for Funding Assistance for the Port of Grays Harbor Critical Maintenance Program from the Recreation and Conservation Office**
  - a) Presentation by Alissa Shay, Satsop Business Park General Manager and Molly Bold, Westport Marina General Manager
  - b) Resolution No. 3093
  - c) Commission Action

**VISITORS/PUBLIC COMMENTS:**

As outlined previously, visitors are offered the opportunity for comment. Each speaker should state their name, address, and subjects for comment.

**NEW BUSINESS**

**RECESS** the Regular Commission Meeting

**EXECUTIVE SESSION: \***

**Purpose:** To consider the acquisition, sale, or lease of real estate, and to discuss with the Port's legal counsel matters relating to agency enforcement actions, litigation, or potential litigation.

\*Note: Actual topics to be discussed will be announced at the meeting. No action will be taken during Executive Session.

<b>SUGGESTED DATE FOR THE NEXT REGULAR MEETING:</b>	<b>Oct 10, 2023 9:00 A.M.</b>
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The Port's board meetings are open to the public. For more information, and for Americans with Disabilities Act (ADA) requests for reasonable accommodation, please phone (360) 533-9528 or write to P.O. Box 660, Aberdeen, WA 98520.