

**PORT OF GRAYS HARBOR  
COMMISSION MEETING AGENDA  
April 11, 2023**

The Port Commission will begin the Commission Meeting at 9:00 a.m. Items to be discussed with action taken where required are as follows:

**PLEDGE OF ALLEGIANCE**

**Workshop: PGH Strategy Plan 2020-2030, Strategies for the Decade Report**

**REPORTS:**

- 1. Final Forest Product Sales Report, Contract No. 2155 Keys Commercial Southeast Timber Sale**
  - a) Presentation by Aaron Aschim, Contracts Manager
  
- 2. Westport Marina, f/v Marlins II Fire Review**
  - a) Introduction by Jeremy Plummer, Operations Manager
  - b) Presentation by Dennis Benn, South Beach Regional Fire Authority Chief
  
- 3. Westport Marina Summer Forecast Report**
  - a) Presentation by Jeremy Plummer, Westport Marina Operations Manager and Stephanie Edens, Westport Marina Office Manager
  
- 4. T4 Expansion & Redevelopment Project Report**
  - a) Presentation by Kris Koski, Port Engineer and Kayla Dunlap, Director of Government & Public Affairs
  
- 5. Pilotage Update**
  - a) Presentation by Mike Folkers, Director of Finance & Administration
  
- 6. LifeFlight Network**
  - a) Introduction by Shannon Anderson, Business & Trade Development Assistant
  - b) Presentation by Veronica Mitchell-Jones, Director of Business Development, LifeFlight Network

**7. Public Information Report**

- a) Presentation by Kayla Dunlap, Director of Government & Public Affairs

**8. Vessel Activity**

- a) Presentation by Leonard Barnes, Deputy Executive Director

**VISITORS/PUBLIC COMMENTS:**

Any member of the public in attendance will be allowed a total of five minutes to address the Commission and comment on any agenda item or any other matter. Each speaker should state their name, address, and subjects for comment.

**MINUTES:**

1. Requesting Approval of Minutes of March 14, 2023 Regular Commission Meeting as recorded in the Minutes Book No. 22 on pages 199 through 206 inclusive.
2. Requesting Approval of Minutes of March 16, 2023 Special Commission Meeting as recorded in the Minutes Book of No. 22 on pages 207 through 208 inclusive.

**VOUCHERS:**

1. Requesting Approval of Payroll Vouchers issued March 20, 2023 and April 5, 2023, ACH/Wire Transfers No. 99901933 through and including No. 99901947, and General Disbursement Vouchers No. 109687 through and including No. 109884 for payment in the amount of \$3,244,436.58.

**ACTION ITEMS:**

1. **Authorization to Call for Bids – Contract No. 2202 Westport Marina Gearyard Construction**
  - a) Presentation by Aaron Aschim, Contracts Manager
  - b) Commission Action
2. **Authorization to Amend Contract No. 2157 with Anchor QEA for T4 Expansion – SEPA-NEPA Process & Permitting (Environmental Compliance)**
  - a) Presentation by Kris Koski, Port Engineer
  - b) Commission Action
3. **Authorization to Amend Contract No. 2165 with KPFF Consulting Engineers for T4 Expansion – Cargo Yard Expansion**

- a) Presentation by Kris Koski, Port Engineer
  - b) Commission Action
- 4. Set Public Hearing for May 9, 2023 to Consider Amendments to the Pilotage Tariff**
- a) Presentation by Mike Folkers, Director of Finance & Administration
  - b) Commission Action
- 5. Bowerman Field Taxilanes and GA Apron Reconstruction Project, Design and Bidding Services Phase Grant Application**
- a) Presentation by Randy Lewis, Director of Health, Safety & Environment
  - b) Commission Action
- 6. Authorization to Award Contract No. C-2206 Bowerman Taxilanes and GA Apron Reconstruction Project, Design and Bidding Services**
- a) Presentation by Randy Lewis, Director of Health, Safety & Environment
  - b) Commission Action
- 7. Approval of Lease No. 1198, LifeFlight Network**
- a) Presentation by Shannon Anderson, Business & Trade Development Assistant
  - b) Commission Action
- 8. Approval of Lease No. 1200, LifeFlight Network**
- a) Presentation by Shannon Anderson, Business & Trade Development Assistant
  - b) Commission Action
- 9. RCO Grant Certification of Applicant Match, Friends Landing Boat Launch**
- a) Presentation by Mike Folkers, Director of Finance & Administration
  - b) Commission Action
- 10. RCO Grant Certification of Applicant Match, Float 21**
- a) Presentation by Mike Folkers, Director of Finance & Administration
  - b) Commission Action
- 11. Set Public Hearings for April 25, 2023 and May 9, 2023 to Consider the Creation of a Tax Increment Area**
- a) Presentation by Mike Folkers, Director of Finance & Administration
  - b) Commission Action

**RESOLUTIONS:**

- 1. Acceptance of Contract No. 2170 – Terminal Maintenance Dredging Winter Season 2023**
  - a) Presentation by Aaron Aschim, Contracts Manager
  - b) Resolution No. 3084
  - c) Commission Action
  
- 2. Acceptance of Soy Transportation Coalition Funds for Terminal 4 Expansion and Redevelopment Project**
  - a) Presentation by Mike Folkers, Director of Finance & Administration
  - b) Resolution No. 3085
  - c) Commission Action

**VISITORS/PUBLIC COMMENTS:**

As outlined previously, visitors are offered the opportunity for comment. Each speaker should state their name, address, and subjects for comment.

**NEW BUSINESS**

**RECESS** the Regular Commission Meeting

**EXECUTIVE SESSION: \***

**Purpose:** To consider the acquisition, sale, or lease of real estate, and to discuss with the Port's legal counsel matters relating to agency enforcement actions, litigation, or potential litigation.

\*Note: Actual topics to be discussed will be announced at the meeting. No action will be taken during Executive Session.

<b>SUGGESTED DATE FOR THE NEXT REGULAR MEETING:</b>	<b>May 9, 2023 9:00 A.M.</b>
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The Port's board meetings are open to the public. For more information, and for Americans with Disabilities Act (ADA) requests for reasonable accommodation, please phone (360) 533-9528 or write to P.O. Box 660, Aberdeen, WA 98520.